

STATE OF IDAHO

ELEVATOR/CONVEYANCE ANNUAL CERTIFICATION & FIVE YEAR INSPECTION FORM



Division of Building Safety
Industrial Safety - Elevator Safety Program
1090 E. Watertower St. Meridian, ID 83642
(208) 334-2129, Fax (208) 855-9494
www.state.id.us/dbs/industrial



INSTRUCTIONS:

- This exam\inspection form is to be completed by the owner or owner's representative of the elevator/conveyance.
- Please complete an exam\inspection form for each elevator/conveyance.
- Attach the appropriate payment of credit card information, and return it to the address listed at the bottom of this form.
- Exam or inspection needs to be conducted under ASME code.

☐ Annual Exam

☐ Five Year Inspection

SITE INFORMATION:

Site Name:

Address:

City/State/Zip:

Phone number:

State ID #:

OWNER INFORMATION:

Owner Name:

Address:

City/State/Zip:

Phone number:

Serial #:

ELEVATOR SERVICE CONTRACTOR INFORMATION

Elevator Contractor:

Phone:

Address:

Fax:

City:

State:

Zip:

EQUIPMENT DATA / TYPE / USE

☐ Passenger

☐ Freight

☐ Material Only

☐ Elevator

☐ Moving Walk

☐ Dumbwaiter

☐ Escalator

☐ Platform / Chairlift

☐ Material Lift

DRIVE TYPE

- ☐ Traction / Elec. ☐ Winding drum
☐ Hydraulic ☐ Screw drive/ Column
☐ Direct plunger ☐ Rack & pinion
☐ Chain sprocket ☐ Roped hydraulic
☐ Lever hydraulic ☐ Other
☐ Roped sprocket

MACHINE LOCATION

- ☐ Overhead ☐ None
☐ Basement
☐ Adjacent
☐ Removed
☐ Machine below

RATED SPEED/RISE

DN: fpm
 UP: fpm
 Blind Hoistway: Y N
 Total travel:

ADDITIONAL PARAMETERS

No. of floors:
 Front openings:
 Rear openings:
 Angle of incline: °
 Capacity: lbs.
 Clear overhead: ft.

REGISTRATION FEES

FEE SCHEDULE:

Traction and roped hydraulic elevator	\$ 225
Moving walk / escalator	\$ 225
Hydraulic elevator	\$ 125
Platform lift / material lift / dumbwaiter	\$ 100

☐ VISA

☐ MASTERCARD

Credit Card Number:

Expiration Date:

Name of Cardholder:

Cardholder Signature:

\$ Amount

MAKE CHECKS PAYABLE TO: THE DIVISION OF BUILDING SAFETY . \$20 return check fee.

TITLE 39 - HEALTH & SAFETY - CHAPTER 86 - IDAHO ELEVATOR SAFETY CODE ACT

39-8617. Annual Renewal: Certificates to operate shall be renewed annually by making application to the division on such forms as the division may prescribe. Successful application shall require payment of the annual renewal fee and submission of a satisfactory routine inspection form, provided however, that on each five (5) year anniversary of issuance of the certificate, successful application shall require payment of the annual renewal fee and submission of a satisfactory periodic inspection form.